



New Member Dues Payment System

Local 130 is proud to introduce our new Member Dues Payment system. This new system will ease the process of paying Window Dues. As you all know, our Parent International, The United Association, currently requires each member to pay \$32.00 in Window Dues each month. Failure to pay Window Dues for 3 months will cause a suspension, and a \$50.00 late fee will be assessed by the UA. Failure to pay their Window Dues for 6 months will result in a member being expelled requiring payment of a Reinitiation fee, a late fee, and all outstanding Windows Dues amounts owed to become a member again. Local 130 understands that finding the time to pay the required Window Dues can be challenging between work and family life and the intent of this new system is to help all our members stay current and avoid paying unnecessary Late or Reinitiation Fees.

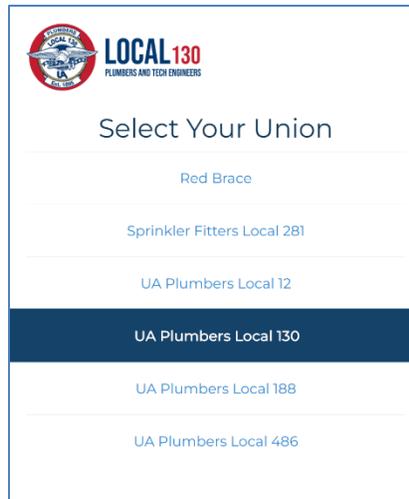
The screenshot shows a user interface for a member's dues payment. At the top left is the Local 130 logo. To the right, the user's name 'JAMES APPLETON' and ID '9129395' are displayed, along with a 'Log Out' button. A navigation bar contains links for 'Dashboard', 'Make a Payment', 'Payment Method', and 'AutoPay'. The main content area shows 'Paid Through Aug 31, 2024' and 'You Owe \$64.00'. There is a 'Make a Payment' button and an 'AutoPay: Off' toggle. Below this is a section titled 'My Online Payments' with a 'By Year: 2024' dropdown. A message states 'No Online Payments Found' and 'After you make a payment it will appear here.' At the bottom, contact information for James Appleton is provided, including email, phone, and address, along with a 'Change My Secret PIN' link.

Starting January 1st, the new online Payment system for paying your Window Dues will be “Live”. You can pay from your Phone, Tablet, or Desktop computer. If you prefer to pay your Window Dues in Person or by calling any 1 of our 4 Locations, these options will still be available to you. If you choose to use the new Payment system, you will be required to register and create a PIN number. The process is easy, and we hope this instructional information will make the transition seamless. As always, if you have any questions or difficulty registering, please call our office for assistance. 312-421-1010. Let’s begin.

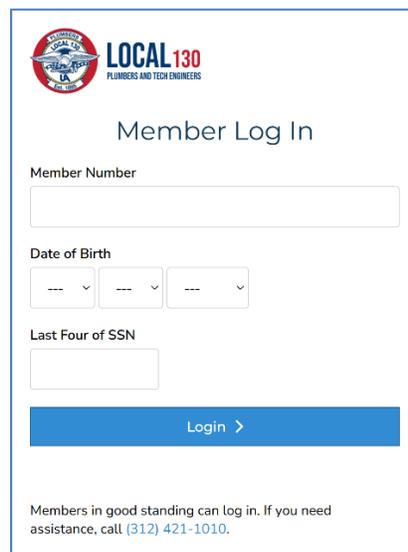
Registration

The website for payment is: www.unionmembercenter.com/login

The first time you use this website, you may need to select the union you belong to, Local 130. You only need to select this once.



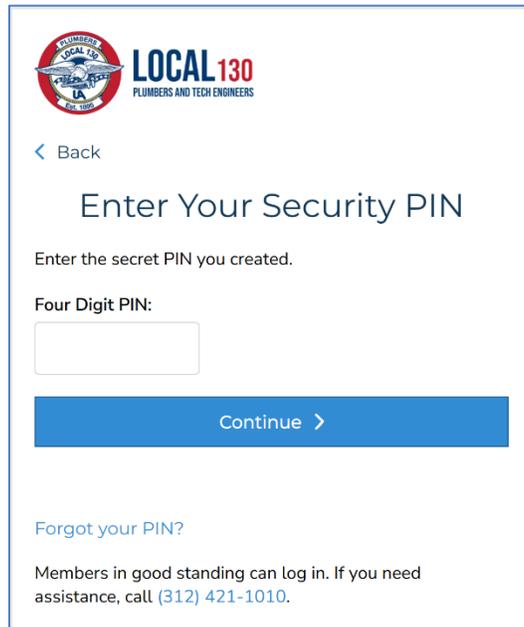
First time Users will be required to register to enter the Payment System. When you visit the site, you will see 3 fields to complete:



Member number: This is your UA #. **Date of Birth & the Last Four of your SSN** (Social Security number). You will be required to complete these 3 fields each time you visit the site to pay your Window Dues. After entering these 3 fields click LOGIN.

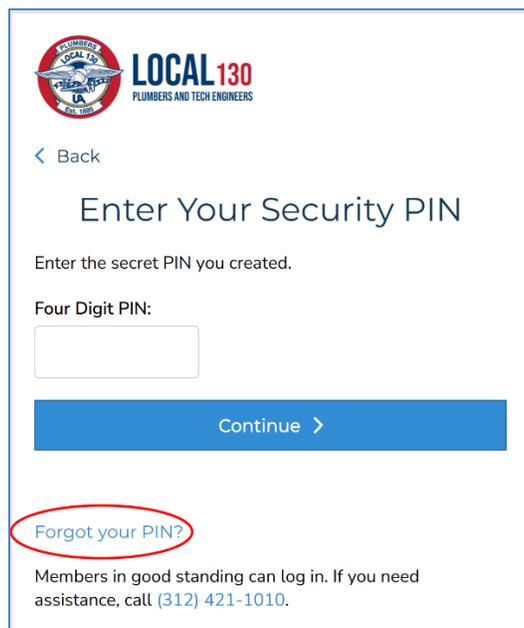
PIN Number

The next page requires you to create a 4 Digit PIN. **Please make note of this PIN** as it will be required each time you visit the site to pay your Window Dues.



The screenshot shows the LOCAL 130 logo at the top left, which includes a circular emblem with 'PLUMBERS LOCAL 130 LA' and 'EST. 1958'. To the right of the emblem, the text reads 'LOCAL 130 PLUMBERS AND TECH ENGINEERS'. Below the logo is a '< Back' link. The main heading is 'Enter Your Security PIN'. Underneath, it says 'Enter the secret PIN you created.' followed by 'Four Digit PIN:' and a text input field. A blue 'Continue >' button is positioned below the input field. At the bottom, there is a link for 'Forgot your PIN?' and a note: 'Members in good standing can log in. If you need assistance, call (312) 421-1010.'

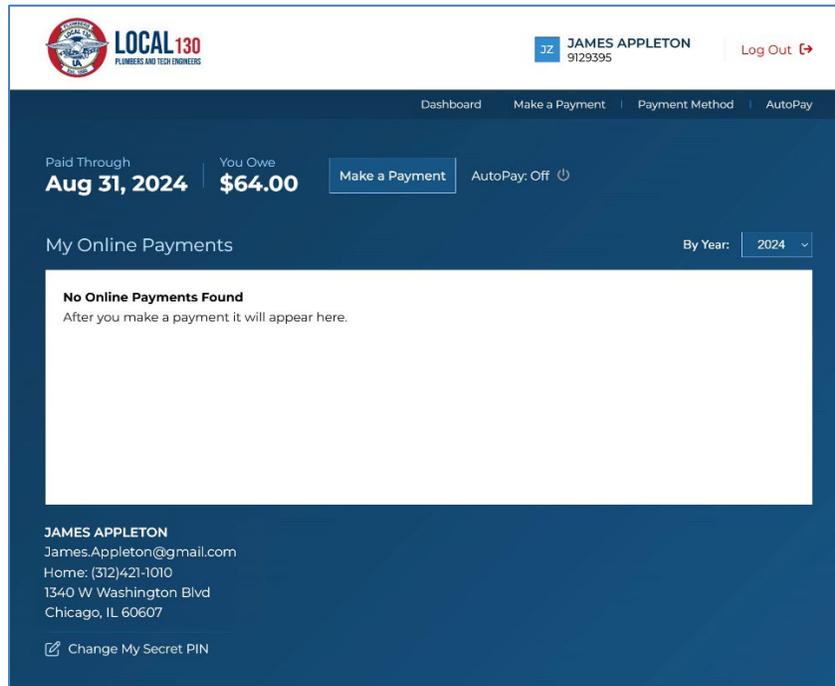
If you ever forget your PIN, just click on the **Forgot my PIN** to allow you to create a new PIN.



This screenshot is identical to the one above, but the 'Forgot your PIN?' link at the bottom is circled in red to highlight it.

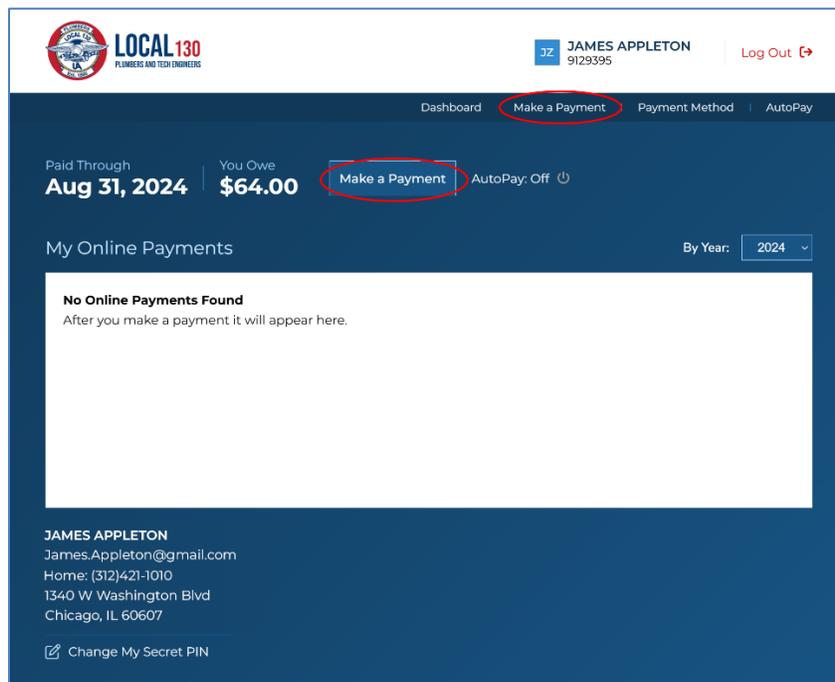
Personal Dashboard

After entering your PIN, you will be directed to your Personal Dashboard. It has your Paid Thru date, what you currently owe to be CURRENT. Your email, Phone number, and address. To change any of your contact information, you will still be REQUIRED to call Local 130 to make this change. Please Note: to receive emailed receipts, it is required to have the most current email address as it appears on your dashboard.



The screenshot shows the Local 130 Personal Dashboard for James Appleton. At the top left is the Local 130 logo. At the top right, the user's name 'JAMES APPLETON' and ID '9129395' are displayed, along with a 'Log Out' button. Below the header is a navigation bar with links for 'Dashboard', 'Make a Payment', 'Payment Method', and 'AutoPay'. The main content area displays 'Paid Through Aug 31, 2024' and 'You Owe \$64.00'. A 'Make a Payment' button is highlighted with a red circle, and an 'AutoPay: Off' button is also visible. Below this is a section for 'My Online Payments' with a 'By Year' dropdown set to '2024'. A message states 'No Online Payments Found' and 'After you make a payment it will appear here.' At the bottom, the user's contact information is listed: 'JAMES APPLETON', 'James.Appleton@gmail.com', 'Home: (312)421-1010', '1340 W Washington Blvd', 'Chicago, IL 60607', and a 'Change My Secret PIN' link.

To make a Payment, click on the Make a Payment Tab or Button.



This screenshot is identical to the one above, but with red circles highlighting the 'Make a Payment' button in the navigation bar and the 'Make a Payment' button in the main content area.

Make a Payment

You have the Option to pay only what is Currently owed or pay ahead up to 12 months. To Pay what is currently owed, simply proceed to choosing Payment Method.

Make a Payment

You Currently Owe: \$64.00

DUES: \$64.00

Pay Ahead Additional Months

Processing Fee: \$1.60

Total: \$65.60

Payment Method:

Credit/Debit Card

Checking/Savings

Billing First Name *

JAMES

Billing Last Name *

APPLETON

Billing Zip Code *

60607

Card Number *

Expiration *

CVV *

Save my payment information for future payments.

You certify that the information above is correct and you have authority to make withdrawals from this account.

Submit Payment

If you want to pay what you Currently owed and Additional months. Use the Drop Down to decide how far ahead you would like to pay. A Member can pay ahead for up to 12 additional months.

You Currently Owe: \$64.00

DUES: \$64.00

Pay Ahead Additional Months

- 1 Month \$32.00
- 2 Months \$64.00
- 3 Months \$96.00
- 4 Months \$128.00
- 5 Months \$160.00
- 6 Months \$192.00
- 7 Months \$224.00
- 8 Months \$256.00
- 9 Months \$288.00
- 10 Months \$320.00
- 11 Months \$352.00
- 12 Months \$384.00

Once you have determined the Total amount of you want to pay, you will need to select a payment method. PLEASE NOTE: All Credit and Debit cards will require an additional 2.5% Fee. However, Checking & Savings account payments (EFT's) require NO fee. However, any returned EFTs will result in a member being charged a \$25 NSF Fee. Carefully enter your credit card information into the system. IMPORTANT: the Zip code must match the billing statement Zip Code. Any errors in the entry process could cause a payment processing failure.

Payment Method:

Credit/Debit Card
 Checking/Savings

Billing First Name *
JAMES

Billing Last Name *
APPLETON

Billing Zip Code *
60607

Card Number *
9999 9999 9999 9999

Expiration *
6 2025

CVV *
128

Save my payment information for future payments.

You certify that the information above is correct and you have authority to make withdrawals from this account.

Submit Payment

After you have entered the information, we highly encourage you to check the Box "Save my payment for Future payments". Your card information is not stored with Local 130 but is instead stored with Authorize.net which is one of the largest, most secure Credit Card processing institutions. By checking this box, every future payment can be completed in a matter of minutes.

Expiration *
6 2025

CVV *
128

Save my payment information for future payments.

By selecting Submit Payment, the payment information displayed above will be saved to your account. You authorize UA Local 130 Plumbers and Tech Engineers to store the account information provided to make any payments or transfers you request from or into this account.

You certify that the information above is correct and you have authority to make withdrawals from this account.

Submit Payment

After you have entered all the payment information, click on the Submit Payment Button. It may take up to 10 seconds to process the payment.

You certify that the information above is correct and you have authority to make withdrawals from this account.

Submit Payment

If the payment has been completed successfully, you will be emailed a payment receipt immediately.



Payment Received From: JAMES APPLETON (9129395)

Payment Amount: \$64.00

It will take 24 hours for the payment to process.

[View Payment Details](#)

This message is being sent from an automated system. Please do not reply to this message. If you have further questions, or need additional assistance, please call us at: (312) 421-1010

Also, a additional email with your NEW Paid Thru date will be emailed to you that night.



Your paid through date has been updated.

New Paid Through Date: 10/31/2024

Member Name: JAMES APPLETON

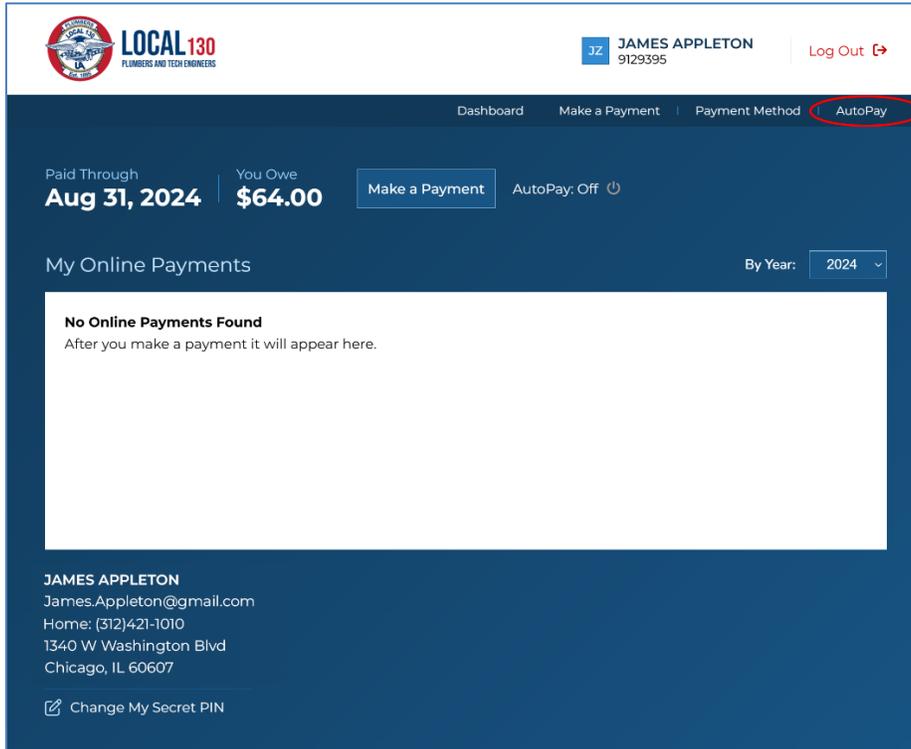
Member Number: 9129395

This message is being sent from an automated system. Please do not reply to this message. If you have further questions, or need additional assistance, please call us at: (312) 421-1010

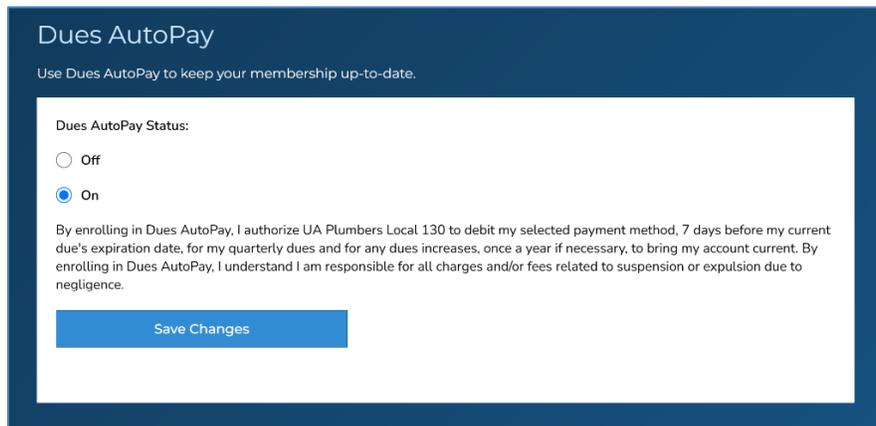
If the payment fails, the most common issues are using your home Zip Code when the billing Zip Code is different, such as when you move or other types of card information entry errors.

Autopay

If you don't want to worry about remembering to make your monthly Window Dues payment, sign up for Autopay.



Autopay transactions occur between the 20th-22nd of each month and will only pay what is Due on your ledger and guarantees you will always be current. A commonly asked question is "What if I'm Paid Thru 04/2025 and I turn on Autopay on 1/1/2025.". For this Scenario, Autopay would not deduct a payment till 05/20/2025.



To activate Autopay, simply click ON and SAVE CHANGES buttons and you will be all set. As always with this system, when you make a payment via Autopay you will get an email with your payment receipt and a 2nd email that night with your new Paid Thru date. If a payment fails during the Autopay process, you will get an email as well alerting you to the payment failure. Currently, we encourage you to update your payment information immediately before the next Autopay payment is run.

Changing Payment Method

To make changes to your Payment Method at any time click on the **Payment Method** Menu Tab.

 LOCAL 130
PLUMBERS AND TECH ENGINEERS

JZ JAMES APPLETON
9129395

Log Out →

Dashboard | Make a Payment | **Payment Method** | AutoPay

Paid Through **Aug 31, 2024** | You Owe **\$64.00** | [Make a Payment](#) | AutoPay: Off ⏻

My Online Payments By Year: 2024 ▾

No Online Payments Found
After you make a payment it will appear here.

JAMES APPLETON
James.Appleton@gmail.com
Home: (312)421-1010
1340 W Washington Blvd
Chicago, IL 60607

[Change My Secret PIN](#)

To change an existing payment method or in other words, card type, Click on the **Edit Card** button.

Payment Method

Manage your payment method.

Your current payment method:

 **Visa/XXXX9999**
Exp: 2025-06

[Edit Card](#) [Delete Card](#)

To update an existing card, complete all the fields carefully. PLEASE NOTE: The Zip code on the Credit Card MUST match the Billing statement address with your card provider. Click **Save Changes** to complete the Payment Method update.

The screenshot shows a 'Payment Method' form with the following fields and values:

- Billing First Name: JAMES
- Billing Last Name: APPLETON
- Billing Zip Code: 60607
- Card Number: XXXX9999
- CVV: 128
- Expiration: 6 / 2025

Below the form, there is a disclaimer: "By selecting Save Changes, the payment information displayed above will be saved to your account. You authorize UA Local 130 Plumbers and Tech Engineers to store the account information provided to make any payments or transfers you request from or into this account." and a confirmation statement: "You certify that the information above is correct and that you have authority to make withdrawals from this account." A blue "Save Changes" button is located at the bottom.

To change from a Credit Card to a Savings/Checking account or vice versa, you will be required to delete your current payment method. Click the **Delete Card** Button to create a new Type of Payment.

The screenshot shows the 'Payment Method' form with the following information:

- Your current payment method:
- Card icon: Visa/XXXX9999
- Exp: 2025-06
- Buttons: Edit Card, Delete Card (circled in red)

After you delete your card, you can then choose the payment method you now prefer. Enter the new payment information carefully and SAVE CHANGES.

If you DELETE an old Payment Method and add a new type of payment method and are enrolled in autopay, you will need to go back into Autopay and turn it back on. For example, switching from a credit card to a checking account automatically turns off autopay. Just remember to turn back on Autopay AFTER you Change your Payment Method.

Congrats you are all set with the new Window Dues payment system.
Please know that if you have any questions, please contact our offices.