



# Plumbers & Steamfitters Local Union 342

935 Detroit Avenue, Concord, CA 94518-2501 Phone (925) 686-5880 Fax (925) 685-3710

## UA Local 342 Scholarship Program

### APPLICATION INSTRUCTIONS

Applications are available beginning March 1, 2024, and must be submitted no later than **May 31, 2024**.

- 1) Read all instructions and follow directions completely. **Incomplete applications will lower your overall score.**
- 2) Applications must be typed. No handwritten applications will be accepted.
- 3) **Include two (2) sealed letters of recommendation.**
  - a. At least one (1) of these letters must be from a teacher or a person in a position to evaluate your academic performance and ability.
- 4) **Include a sealed official transcript of your most recent high school or college grades.**
  - a. If there is a break in your education during the most recent quarter/semester, please provide an explanation with the sealed official transcripts you submit.
- 5) If you will be a high school graduate in the spring, **include a letter of acceptance** from the college or university you plan to attend in the Fall.
- 6) Attach an essay of no more than 750 words on the topic:  
***When speaking to your sponsor, what were the intangible benefits of union membership that he/she has witnessed or experienced him or herself?*** Write an essay to explain your response.
- 7) Do not print 2 sided copies.
- 8) Do not include the Instruction pages 1-4 with your application submission.
- 9) A checklist (**Part C**) has been included to help the applicant provide all that the judges require. It should be filled out and included with the application.
- 10) Retain a copy of the completed application for your records.

### DEADLINE

Mail or deliver your completed application with all enclosures, addressed as follows, by **May 31, 2024** (postmarked by this date and received in our office by June 7, 2024, with proper postage statement). Hand delivered applications must be submitted by end of business day May 31, 2024. **No late submissions will be accepted, NO EXCEPTIONS.**

UA Local 342 Scholarship Committee  
935 Detroit Avenue  
Concord, CA 94518

# **UA Local 342 Scholarship Program**

## **UA LOCAL 342 SCHOLARSHIP MISSION STATEMENT**

The UA Local 342 Scholarship Program was initiated with the goal of bringing both the applicant and the sponsor closer together, so they may develop a greater appreciation for what it means to be a part of a union. The secondary purpose of this program is to assist this Local Union's membership in meeting the financial burden associated with the continuing education of their full-time students dependent upon them.

## **AWARD SCHEDULE**

Our tiered scholarship system awards up to \$40,000 in scholarships across three (3) classes of applicants. Those classes are as follows:

- (1) Part-time students carrying at least 6 units
- (2) High-school students or those entering college (full-time) for the first time
- (3) Continuing college students (full-time)

## **ELIGIBILITY REQUIREMENTS**

All members of UA Local 342 in good standing are eligible to participate in this program. Any eligible member may sponsor their spouse, children, stepchildren, grandchildren and step-grandchildren.

You must plan to pursue or be pursuing post-high school education at an institution of higher education.

You must have been accepted for admission or be enrolled in an accredited two-year or four-year college or university at the time of the award.

UA Local 342 Scholarship Committee will not impose restrictions of any kind on the course of study.

**All applicable sections of Part A and Part B must be filled out. Failure to properly complete either page may result in the application being REJECTED.**

# UA Local 342 Scholarship Program

## HOW WILL THE APPLICATION BE SCORED?

Grades, test scores, and letters of recommendation	10%
Essay/Sponsor Input	30%
Character Evaluation	10%
Achievements/Accomplishments	15%
Career Goals	10%
Following Directions	25%

### 10% - Grades, Test Scores & Letters of Recommendation

Please include your college admission test scores (e.g. SAT, SAT IIs or ACTs, etc.), if applicable. Failure to have taken these tests will not necessarily affect the outcome of this application.

**Two (2) sealed letters of recommendation are mandatory.** At least one of these letters must be from a teacher or a person in a position to evaluate your academic performance and ability. These all help the judges in learning more about your current character.

Do not use letters of recommendation that have already been submitted for the purpose of this scholarship in previous years or letters more than one year old.

The inclusion of any supporting information that amplifies your character can only assist the judges in determining which of the applicants are most worthy of a scholarship.

### 30% - Essay

Applicants must submit a short essay that should be 1 to 3 pages long and must not exceed 750 words in length. The judges would like to emphasize the need to keep the essays brief and to the point. Refrain from using your name and/or your sponsor's name in your essay. Modifying the essay topic will work against an applicant.

The topic for this year's essay is: ***When speaking to your sponsor, what were the intangible benefits of union membership that he/she has witnessed or experienced him or herself?*** Write an essay to explain your response.

**The judges cannot stress with enough emphasis the importance of this essay.** The judges strongly suggest that you avoid using previous essays and history books, and research this year's topic by using the most knowledgeable source at your disposal - **Your Sponsor**. The real value of this essay is that it will help both you, the applicant, and your sponsor develop a greater **appreciation** for what it took to get you where you are today, and also to make your sponsor think about (and pass on) his or her appreciation of what being a **UNION MEMBER** really means.

# **UA Local 342 Scholarship Program**

## **15% - Achievements and Accomplishments**

Add a list of any and all of your achievements and accomplishments (certificates and awards, including military service). Your achievements from many years ago may be of interest, however, more current testimonials will educate the judges about any attributes the applicant may currently possess.

## **10% - Character**

Add a list of your extracurricular activities such as sports, cheerleading, and volunteer work. Does the applicant make an attempt to give something back to the community? (e.g. working in an AIDS hospice, summer internships, scouting, tutoring, community activism, school politics, church, etc.)

## **10% - Career Goals**

What are your goals in life? Where do you see yourself in 10 years, in 15 years, **and** in 20 years? What do you think you will be doing? Where do you think you will be? Please include a short paragraph explaining these future endeavors.

## **25% - Following Directions**

Did you follow the directions provided within this application packet? Did you provide all the requested documentation?

## **IMPORTANT NOTICE**

**When adding supporting documents, extra pages, your essay, letters, and explanations to this application, include your name at the top right corner of each page.**

Note: Your name will be redacted on all documentation by Local 342 office staff prior to judging.

# UA Local 342 Scholarship Application

## Sponsoring Member of Local 342

Name: \_\_\_\_\_

Card Number: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_

Zip Code: \_\_\_\_\_ Phone Number: \_\_\_\_\_

Email Address: \_\_\_\_\_

*OFFICE USE ONLY*

# PART A

## SCHOLARSHIP APPLICATION NUMBER

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## Applicant

Name: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_

Zip Code: \_\_\_\_\_

Phone Number: \_\_\_\_\_

Email Address: \_\_\_\_\_

## Relationship to Sponsoring Member

- ☐ Son
- ☐ Daughter
- ☐ Member (Self)
- ☐ Stepson
- ☐ Stepdaughter
- ☐ Spouse
- ☐ Grandson
- ☐ Granddaughter
- ☐ Step-Grandson
- ☐ Step-Granddaughter

I attest that the information included in this application is accurate and valid. I understand that any deviation from the truth will constitute grounds for forfeiture of all current and future awards and will prohibit any future affiliation with this program by either the applicant or this sponsor. I further understand that I will be expected to promptly return this award if I do not attend school within one year from the date on this award and must, if awarded one of these scholarships, provide to the Local Union as verification of attendance a copy of a transcript from the period in question.

Applicant's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Sponsor's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

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# UA Local 342 Scholarship Application

Applicant Name \_\_\_\_\_

## Application level:

- ☐ High School Student Moving on to Full-time College/University  
☐ Part-time College Student (minimum 6 credits)  
☐ Full-time Continuing College Student

## Years of School Completed:

High School	9	10	11	12
College	1	2	3	4

## High Schools and Colleges Attended:

\_\_\_\_\_ GPA \_\_\_\_\_  
\_\_\_\_\_ GPA \_\_\_\_\_  
\_\_\_\_\_ GPA \_\_\_\_\_  
\_\_\_\_\_ GPA \_\_\_\_\_

## What Degrees Have You Received From These Schools:

- |                                     |  |  |                                |
|-------------------------------------|--|--|--------------------------------|
| <input type="checkbox"/> HS Diploma | <input type="checkbox"/> AA Degree         | <input type="checkbox"/> Master's Degree | <input type="checkbox"/> Other |
| <input type="checkbox"/> GED        | <input type="checkbox"/> Bachelor's Degree | <input type="checkbox"/> PhD             | _____                          |

Are you currently enrolled in school? ☐ Yes or ☐ No, If so, what school? \_\_\_\_\_

For what institution of higher education do you plan to use this scholarship (if awarded)?

## Test Scores:

PSAT \_\_\_\_\_  
SAT \_\_\_\_\_  
SAT II \_\_\_\_\_  
ACT \_\_\_\_\_  
NMSQT \_\_\_\_\_

## Other Tests:

Test Name	Scores
Test Name	Scores

## Explanation for no test scores:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

## Attachments:

- |  |  |
|--|--|
| <input type="checkbox"/> 1. Letter of Acceptance/Proof of Enrollment | <input type="checkbox"/> 5. Achievements and Accomplishments |
| <input type="checkbox"/> 2. Sealed Official Transcripts              | <input type="checkbox"/> 6. Character/Extracurriculars       |
| <input type="checkbox"/> 3. Sealed Letters of Recommendation         | <input type="checkbox"/> 7. Career Goals                     |
| <input type="checkbox"/> 4. Essay                                    |  |

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## PART B

SCHOLARSHIP  
APPLICATION  
NUMBER

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# UA Local 342 Scholarship Application

Applicant Name \_\_\_\_\_

## CHECKLIST

To be filled out and included with completed application.

### Part A

- ☐ Sponsor's Name
- ☐ Sponsor's Card Number
- ☐ Sponsor's Mailing Address
- ☐ Sponsor's Telephone Number
- ☐ Sponsor's E-mail Address
- ☐ Applicant's Name
- ☐ Applicant's Mailing Address
- ☐ Applicant's Telephone Number
- ☐ Applicant's E-mail Address
- ☐ Applicant's Relationship to Sponsor
- ☐ Applicant's Signature (with date of signing)
- ☐ Sponsor's Signature (with date of signing)

### Part B

- ☐ Last Year of School Completed
- ☐ Schools Attended with Grade Point Averages
- ☐ Degrees Received
- ☐ Test Scores
- ☐ Explanation for Why No Test Scores Are Available (not required for continuing college students)
- ☐ Where Scholarship Will Be Used (MANDATORY)
- ☐ Current Schools Enrolled In

### Attached Items

- ☐ Transcripts (10 pts)
- ☐ Explanation, if applicable, for a break/gap in your education during the most recent quarter or semester.
- ☐ (2) Current Letters of Recommendation (10 pts)
- ☐ Essay (40 pts)
- ☐ List of Achievements and Accomplishments (30 pts)
- ☐ List of Extra Curricular Activities (character) (20 pts)
- ☐ Career Goals (20 pts)
- ☐ Suggestions/Comments – Your input would be greatly appreciated.
- ☐ Applicant's Name in the Top Right Corner of All Additional Documents (MANDATORY)

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## **PART C**

**SCHOLARSHIP  
APPLICATION  
NUMBER**

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**WE NEED YOUR COMMENTS AND SUGGESTIONS:**

**ANONYMOUS**

Any suggestions for improvement by the applicant or the sponsor, negative or positive, may be considered to benefit future applicants as well as the Local Union. Any and all comments are appreciated and will be kept confidential, within this office. They will not go on to the judges.

**Comments/Suggestions:**

This image shows a single sheet of white paper with horizontal ruling lines. The lines are evenly spaced and run across the width of the page. There are no margins, text, or other markings on the paper.