



Brian W. Dunn  
Business Manager

Robert J. Cooper, Jr  
Financial Secretary-Treasurer

Brian E. Fisher  
President-Organizer

To: All Members, Officers, Staff and Field Personnel  
From: Business Manager Brian W. Dunn  
Subject: Suspension of Meetings and Travel  
Date: March 16, 2020

Due to recent developments related to the COVID-19 virus, I am directing office staff and field personnel to take immediate action to mitigate the spread of the virus.

Effective immediately through Friday, May 1<sup>st</sup>, 2020, I am suspending all remaining Union Meetings, training classes and social gatherings. Along with this, I am directing all field personnel employed by Local 669 to cancel all non-essential travel and work remotely from their Home Office as much as practical.

We continue to monitor the COVID-19 situation and will continue to update as needed.

Fraternally,

Brian W. Dunn  
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